



डॉ. (श्रीमती) रेनु बतरा  
संयुक्त सचिव

Dr. (Mrs.) Renu Batra  
Joint Secretary



विश्वविद्यालय अनुदान आयोग  
University Grants Commission

(मानव संसाधन विकास अंत्रालय, भारत सरकार)  
(Ministry of Human Resource Development, Govt. of India)  
बहादुर शाह जफर मार्ग, नई दिल्ली-110002  
Bahadur Shah Zafar Marg, New Delhi-110002  
दूरभाष Phone : कार्यालय Off : 011-23231273  
फैक्स Fax : 011-23231291, e-mail : renu.ugc@nic.in

F. No. UGC/DEB/NMIMS/MBI/MAH/2013/

October, 2015

To,  
The Registrar,  
Narsee Monjee Institute of Management Studies (NMIMS)  
V.L. Mehta Road, Vile Parle (West)  
Mumbai-400 056.

20 OCT 2015

**Sub :- Continuation of recognition to Narsee Monjee Institute of Management Studies (NMIMS), Maharashtra for offering programmes through Open & Distance Learning (ODL) Mode for academic year 2015-16 – reg.**

Sir,

1. Reference is invited to this office letter F.No. UGC/DEB/NMIMS/MBI/MAH/2013/7442-7446 dated 5th June, 2014 vide which University was given extension of recognition for the academic year 2014-15.

In reply to this office letter No. F/12-2/2015 DEB III dated 29<sup>th</sup> May 2015, the reference received vide your letter No. R/UGC/1419/2015 dated 24.06.2015 and 11.09.2015 on the subject cited above, along with the affidavit in the prescribed format I am to inform you that the University Grants Commission (UGC) in its 505<sup>th</sup> meeting held on 22<sup>nd</sup> December, 2014 has taken a decision to maintain status quo for 2015-16 and accordingly the recognition/approval granted to your Institute vide the aforementioned letter would continue for the academic year 2015-16. Your Institute may continue to offer 14 programmes through ODL mode which were offered during 2014-15 in accordance with approval conveyed by University Grants Commission vide letter referred above dated 5<sup>th</sup> June, 2014 (copy enclosed) and letter dated 4<sup>th</sup> August 2010 conveying programme wise approval (copy enclosed). Any other programmes offered through distance mode shall not be valid or recognised.

2. The Institute shall compulsorily observe the following terms and conditions while offering the programmes through Open and Distance Learning mode during 2015-16 in accordance with the affidavit dated 19.06.2015 duly notarised and signed by, Dr. Meena Chintamaneni, the Registrar, Narsee Monjee Institute of Management Studies (NMIMS), Maharashtra and submitted by the Registrar herself Narsee Monjee Institute of Management Studies (NMIMS), Maharashtra, vide letter No R/UGC/1419/2015 dated 24.06.2015 mentioned above:-


*(Signature)*

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- i) The Institute shall offer only those programmes through open and distance mode which are approved by the statutory bodies of the University as per norms and also by UGC and wherever necessary by the Apex regulatory bodies of the country.
- ii) It is the responsibility of the Institute to follow the norms prescribed by the concerned regulatory body/ies such as UGC/AICTE/NCTE, or any other and also seek its/their prior approval, wherever required, before offering any specific programme through distance mode.
- iii) The Institute shall not start any new programme without prior approval of UGC and other concerned regulatory authorities in anticipation of recognition.
- iv) The Nomenclature of all programmes shall be as per UGC/AICTE Regulations.
- v) No teacher education programmes shall be offered without prior approval of the NCTE.
- vi) The MHRD directions prohibiting B.E./B.Tech through Distance mode vide its letter dated 29.7.2009 shall be adhered to strictly (copy at UGC website).
- vii) Programmes in Engineering and Technology i.e. BE/B.Tech/Diploma courses in Medicine/Nursing/Physiotherapy etc. are not allowed through distance mode and University shall not offer the same.
- viii) The Institute shall refrain from offering such programmes that are not allowed to be offered through distance mode by respective Apex body/ies.
- ix) No on line programme leading to award of degree/certificate shall be offered by the Institute until a policy is framed and approved by UGC in this regard.
- x) The minimum duration of a programme offered through ODL mode should not be less than the minimum duration of similar programme offered through the regular mode.
- xi) The Institute shall run its Open and Distance Learning programmes in those subject/fields which are offered by it through regular mode only.
- xii) The Institute should have at least one full time faculty member exclusively for coordinating each programme at the headquarters.
- xiii) The eligibility conditions for admissions shall be as per norms of UGC/AICTE and other regulatory bodies.
- xiv) The territorial jurisdiction in respect of University for offering programmes through distance mode will be as per the policy of UGC on territorial jurisdiction and opening of off campuses/centres/study centres as mentioned in the UGC notification No.F.27-1/2012 (CPP-II), dated 27<sup>th</sup> June, 2013, a copy of which is also posted in the UGC website [www.ugc.ac.in/deb](http://www.ugc.ac.in/deb)

- xv) In respect of standalone Institutions (other than the Universities), the territorial jurisdiction will be headquarters.
- xvi) The programme in distance mode will not be offered through franchising arrangement and/or through any Private Institution/College.
3. Moreover, the Institute shall not offer any M.Phil/Ph.D Programme through distance learning mode in compliance to clause 5 of the UGC (Minimum Standard and Procedure for awards of M.Phil./Ph.D Degree), Regulation 2009.
4. The Institution's management of the distance education programmes will be open for review and inspection by the UGC. The academic norms of the programmes shall be under monitoring by the concerned regulatory authorities.
5. Your Institute is required to send a list of programmes (approved by the statutory bodies) and DEC/UGC that are on offer through distance mode during 2015-16, duly authenticated by the Registrar. It may also be noted that :
- i) If the institution fails to comply with the conditions of recognition or if it is found conducting affairs in a manner that leads to deterioration of academic standards, the UGC may withdraw its recognition.
- ii) In case any information, documentary evidence submitted/produced by the University/Institution is found to be false or fake at a later stage, the recognition of University/Institution shall be withdrawn and the University/Institution concerned shall be solely responsible for the career of the students enrolled.

Yours faithfully,

  
(Renu Batra)  
Joint Secretary

Encl. - As above.  
C.C.

*o/e*

1. The Executive Director, Narsee Monjee Institute of Management Studies (NMIMS), Mumbai-400 056, Maharashtra
2. The Principal Secretary, Technical and Higher Education Department, Govt. of Maharashtra, Mantralaya, Annexe Building, Mumbai, Maharashtra-400032.
3. The Member Secretary, All India Council for Technical Education (AICTE), 7<sup>th</sup> floor, Chanderlok building, Janpath, New Delhi - 110001.

4. The Joint Secretary (TEL), Department of Higher Education, MHRD, Govt. of India, Shastri Bhawan, New Delhi-110015.
5. Publication Officer (Web), UGC for updating website.
6. Master file
7. Concerned file



(R.I.S. Bhardwaj)  
Section Officer

ofc





By Speed post

**UNIVERSITY GRANTS COMMISSION**

**Distance Education Bureau**

(Camp Office: DEC building, IGNOU Campus, Maidan garhi, New Delhi 110068)  
(phone: 011-29533340; 29571828, Fax: 011-29536668)

F.No. UGC/DEB/NMIMS/MBI/MAH//2013/ 7442-7446

05<sup>th</sup> June, 2014

To,

**The Vice Chencellor**  
**Narsee Monjee Institute of Management Studies (NMIMS)**  
**SVKMs NMIMS Deemed University**  
**VL Mehta road, Vile Parle (West)**  
**Mumbai- 400056, Maharashtra**

**Sub. : Continuation of recognition to Narsee Monjee Institute of Management Studies (NMIMS), Mumbai, Maharashtra for offering programmes through Open & Distance Learning (ODL) mode for academic year 2014 - 15 - reg.,**

Sir/Madam,

Reference is invited to Office letter F.No. DEB/NMIMS/MBI/MAH/2013/1070-1074, dated 19<sup>th</sup> August 2013 along with letter No. DEC/ Recog/2010/2291, dated 4<sup>th</sup> August 2010 conveying the approval of the University Grants Commission (UGC) to your University for offering programmes through Open & Distance Learning (ODL) mode. In this regard, I am directed to inform that the University Grants Commission (UGC) has taken a decision to maintain status quo for 2014-15 and accordingly the recognition/approval granted to your University vide the aforementioned letter would continue for academic year 2014-15. Your University may offer the programmes through ODL mode which were approved by the statutory body of your Institution and were offered during 2013-14 in accordance with approval conveyed by University Grants Commission vide letter F. No. DEB/NMIMS/MBI/MAH/2013/1070-1074, dated 19<sup>th</sup> August 2013.

2 The above recognition is subject to the following terms and conditions:

- i) The University shall offer only those programmes through distance mode which are approved by the statutory bodies of the University as per norms and wherever necessary by the Apex regulatory bodies of the country.

- ii) It is the responsibility of the University/Institution to follow the norms prescribed by the concerned regulatory body/ies such as UGC/AICTE/any other, and also seek its/their prior approval, wherever required, for any specific programme mentioned above.
- iii) Nomenclature of all programmes shall be as per UGC/AICTE.
- iv) No teacher education programmes can be offered without prior approval of the NCTE.
- v) Programmes in physiotherapy are not allowed through distance mode.
- vi) University/Institution shall refrain from offering such programmes that are not allowed to be offered through distance mode by respective apex body/ies.
- vii) MHRD directions prohibiting B.E./ B.Tech through Distance mode vide its letter dated 29/07/2009 shall be adhered to strictly (copy at UGC website).
- viii) The eligibility conditions for admissions will be as per UGC/AICTE norms.
- ix) The minimum duration of a programme offered through ODL mode should not be less than the minimum duration of similar programme offered through the regular mode.
- x) The University has at least one full time faculty member exclusively for coordinating each programme at the headquarters.
- xi) The territorial jurisdiction in respect of Universities for offering programmes through distance mode will be as per the policy of UGC on territorial jurisdiction and opening of off campuses/centres/study centres as mentioned in the UGC notification No.F.27-1/2012(CPP-II), dated 27<sup>th</sup> June 2013, a copy of which is also posted in the UGC website [www.ugc.ac.in/deb](http://www.ugc.ac.in/deb). In respect of standalone Institutions (other than the Universities), the territorial jurisdiction will be headquarters.
- xii) Franchising arrangement for offering programmes in distance mode in any form is not allowed.

3. The Institution's management of the distance education programmes will be open for review and inspection by the UGC. The academic norms of the programmes shall be under monitoring by the concerned regulatory authorities.

4. Before launching the programme/s, the Institution shall submit an affidavit within 30 days from date of issue of this letter that it agrees to and will abide by all terms and conditions contained in letter referred to in para 1 above and the terms and conditions laid down in para 2 above. In case the UGC does not receive the affidavit within 30 days from the date of issue of this letter, the approval accorded to your Institution will be liable to be withdrawn. It may also be noted that:

- i) If the institution fails to comply with the conditions of recognition or if it is found conducting affairs in a manner that leads to deterioration of academic standards, the UGC may withdraw its recognition.

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18/11/15

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- ii) In case any information, documentary evidence submitted/produced by the University/institution is found to be false or fake at a later stage, the recognition of University/institution shall be withdrawn and the University/Institution concerned shall be solely responsible for the career of the students enrolled.

5. Your University is required to send along with the affidavit, a list of programmes (approved by the statutory bodies) that are on offer through distance mode currently, duly authenticated by the Registrar.

Yours faithfully,

(Dev Kant Rao)

Dy. Director

Enclosed: As above

**Copy to:**

1. The Director, School of Distance Education, NMIMS University, Mumbai, Maharashtra
2. The Principal Secretary, Technical and Higher Education Department, Govt of Maharashtra, Mantralaya, Annexe Building, Mumbai, Maharashtra – 400032
3. The Member Secretary, All India council for Technical education (AICTE), 7<sup>th</sup> floor, Chanderlok building, Janpath, New Delhi 110001
4. Shri Praveen Prakash, Joint Secretary (TEL), Department of Higher education, MHRD, Govt of India, Shastri Bhawan, New Delhi 110015.
5. Concerned file
6. Master file
7. Publication Officer (Web), UGC for updating website.

*Handwritten signature*  
12/11/15



इन्दिरा गांधी राष्ट्रीय मुक्त विश्वविद्यालय  
INDIRA GANDHI NATIONAL OPEN UNIVERSITY

मैदान गढ़ी, नई दिल्ली-110068, भारत  
MAIDAN GARHI, NEW DELHI-110068. INDIA  
फोन PHONE : (0) 91-11-29533340  
फैक्स FAX : 91-11-29536668  
ई-मेल E-mail : smanjulika@hotmail.com

प्रो० मंजुलिका श्रीवास्तव

निदेशक

Prof. Manjulika Srivastava  
Director

F.No.DEC/Recog/2010/2291  
Dated: 4.08.10

To

The Vice Chancellor  
NMIMS University  
S.V.K.M's NMIMS University  
V.L. Mehta Road,  
Vile Parle (West),  
Mumbai-400056, Maharashtra

**Sub: Recognition of School of Distance Learning, NMIMS University,  
Mumbai by the Distance Education Council- reg.,**

Dear Sir/Madam,

With reference to your application seeking recognition of Distance Education Council for offering programmes through distance education mode, an Expert Committee was constituted comprising nominees of UGC, AICTE and DEC as per provisions of the Joint Committee of UGC-AICTE-DEC, which visited your Institution and submitted its recommendations. The recommendations of the Expert Committee were placed before the Distance Education Council in its 35<sup>th</sup> meeting. Based on the decision of the Distance Education Council, I have been directed to inform you that your University/Institution has been accorded recognition for a period of three academic years *w.e.f.* academic year 2010-11 to academic year 2012-13 for offering following programmes through distance education mode:

**PROGRAMMES RECOMMENDED**

S. No.	Name of the Programme	Duration	Eligibility
1	<b>Diploma in Business Management (DBM)*</b>	1 year	Bachelors Degree (10+2+3) in any discipline from a recognized University or equivalent degree recognized by Association of Indian Universities (AIU) <b>OR</b> H.S.C plus 3 years Diploma recognized by AICTE <b>OR</b>
2	<b>Diploma in Marketing Management (DMM)*</b>		
3	<b>Diploma in Finance Management (DFM)*</b>		

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			S.S.C plus 3 years Diploma recognized by AICTE and 3 years work experience.	
4	<b>Diploma in Human Resource Management (DHRM)*</b>			
5	<b>Diploma in International Trade Management (DITM)*</b>			
6	<b>Diploma in Supply Chain Management (DSCM)*</b>			
7	<b>Diploma in Banking &amp; Finance Management (DBFM)*</b>			
8	<b>Post Graduate Diploma in Business Management (PGDBM)*</b>	3 years		<p>(i) Bachelors Degree (10+2+3) in any discipline from a recognized University or equivalent degree recognized by Association of Indian Universities (AIU) with minimum 50% marks at Graduation Level.</p> <p><b>OR</b></p> <p>Bachelors Degree (10+2+3) in any discipline from a recognized University or equivalent degree recognized by Association of Indian Universities (AIU) with minimum 2 years of work experience</p> <p><b>And</b></p> <p>Qualifying marks in the Entrance examination conducted by the University or any other national/state level entrance exam for Management programmes.</p>
9	<b>Post Graduate Diploma in Marketing Management (PGDMM)*</b>			
10	<b>Post Graduate Diploma in Finance Management (PGDFM)*</b>			
11	<b>Post Graduate Diploma in Human Resource Management (PGDHRM)*</b>			
12	<b>Post Graduate Diploma in International Trade Management (PGDITM)*</b>			
13	<b>Post Graduate Diploma in Supply Chain Management (PGDSCM)*</b>			
14	<b>Post Graduate Diploma in Banking and Finance Management (PGDBFM)*</b>			

\*The programmes are professional in nature, they require approval from the concerned Statutory Councils. Technical, Engineering programmes require AICTE recognition. Any other professional degree requires approval from the concerned Statutory Councils. Hence, the approval accorded by the DEC is conditional subject to the approval of the AICTE and any other Statutory Councils. It will be the responsibility of your Institution to seek prior approval from the concerned statutory Councils/regulatory bodies, wherever required.

The University/Institution may note that:

1. The Institution will offer only such programmes through distance mode which are offered by the Institution through regular face-to-face mode and approved by the

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Distance Education Council as mentioned in this letter. The Institution will not offer any other programme though distance mode other than those approved by the Distance Education Council.

2. Technical, Engineering programmes require AICTE recognition. Any other professional programme requires approval from the concerned Statutory Council.
3. Programmes in the areas of Health, Nursing, Dentistry, and allied areas may be offered with the approval of the statutory councils/regulatory bodies, wherever required.
4. It will be the responsibility of the Institution to follow the norms prescribed by the regulatory bodies, and seek their approval, wherever required.
5. The nomenclature of the programmes should be strictly as prescribed by the UGC/AICTE and approved by the Distance Education Council.
6. The eligibility conditions and duration of programmes will be as per the DEC norms and for professional and technical programmes as per the norms laid down by the AICTE. No admission to MBA, PGDBM and MCA programmes can be done without ensuring that that the student has secured a valid score in the entrance test examination for this purpose.
7. The Institution shall limit admission to maximum 60 seats per programme per Study Centre for Management, Computer & IT, and Allied Health Sciences programmes. For laboratory/Practical work, the institution can have a maximum of 30 students in a batch subject to maximum 60 students per Study Centre. The Study Centre be owned by the University and should be opened with the approval of EC/BOM of the University concerned.
8. The Institution should have at least one full time faculty member exclusively for coordinating each programme.
9. The territorial jurisdiction for offering programmes through distance mode will be as per the decision taken in the 35<sup>th</sup> Meeting of the Distance Education Council. In its 35<sup>th</sup> meeting the Council noted that distance education and online education cannot have the Territorial Jurisdiction. In case of Central Universities and the State Universities, the Territorial Jurisdiction will be as per their Acts and Statutes for offering programmes through distance mode. The Territorial Jurisdiction in case of Deemed Universities will be as per UGC, which mandates the prior approval of the UGC for opening Centres / off Campus Centres outside the Headquarters. The Territorial Jurisdiction in case of Private Institutions (other than Universities) will be as decided by the Joint Committee, which has decided that the territorial jurisdiction for the institutions (both private as well as Govt funded) shall be the Headquarters, and in no case outside the State.
10. The Distance Education Council prohibits franchising of Study Centres. Thus, your Institution will not franchise any Study Centre.
11. The Institution's management of the distance education programmes will be open for review and inspection from time to time by DEC to provide inputs for further improvement or as deemed necessary. The academic norms of the programmes shall be under monitoring and regulation by the concerned regulatory authorities.
12. For Management and Computer Science programmes, the Institution should also note that
  - The programme should have a mandatory internship of six months;
  - Institute/University concerned should seek accreditation from National Board of Accreditation as per prevailing rules;
  - Institute/University concerned should have concerned Department and the conventional universities should have on campus programme on offer;
  - Institute/University concerned should not have advertised for the programmes before receiving the approval letter;
  - Institute/University concerned should disclose, on line, in public domain the details of the student admitted, centre-wise, as per the format to be prescribed by AICTE;
  - Institute/University concerned should ensure delivery of the course material on-line with in one year of the date of approval;

It may be noted that before launching the programme the Institution should submit an affidavit within 30 days from date of issue of this letter that it agrees to

and will abide by all terms and conditions contained in this letter. In case, the DEC does not receive the affidavit within 30 days from date of issue of this letter, the approval accorded to your Institution will be considered as withdrawn. Further, if it is found that the Institution is flouting any norms, then the recognition accorded to your Institution will be withdrawn without any notice.

Thanking you,

Yours sincerely,

*Shankar*  
12/12/15

*Manjulika Srivastava*  
(Manjulika Srivastava)  
Director (DEC)

Copy to:

1. Concerned file
2. Guard file