



ज्ञान-विज्ञान विमुक्तये

डॉ. (श्रीमती) रेनु बतरा  
संयुक्त सचिव

Dr. (Mrs.) Renu Batra  
Joint Secretary



सत्यमेव जयते

विश्वविद्यालय अनुदान आयोग  
University Grants Commission

(मानव संसाधन विकास मंत्रालय, भारत सरकार)

(Ministry of Human Resource Development, Govt. of India)

बहादुर शाह जफर मार्ग, नई दिल्ली-110002

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**By Speed Post**

**F.No. UGC/DEB/17/2/NBU/2015**

**July, 2015**

**The Vice Chancellor  
University of North Bengal  
PO. North Bengal University Raja Rammohunpur  
DARJEELING-734 013,  
West Bengal**

**Sub:** *Continuation of recognition for offering programmes in Open & Distance Learning (ODL) mode for academic year 2015-16 - reg.*

Sir/Madam,

Reference is invited to your letter no. 91/DDE-2015 dated 18.06.2015 vide which a letter of intent and a fresh affidavit duly sworn in has been forwarded to this office. UGC vide its letter no. UGC/DEB/Recog./2014/6903-6907 dated 27th May, 2014 had conveyed its approval to your University for offering programmes under distance learning mode during the session 2014-15. In this regard, I am directed to inform that the UGC vide its 505<sup>th</sup> meeting vide item no. 2.03 held on 22<sup>nd</sup> December 2014 decided to maintain the status quo about recognition of the programmes, under distance education mode, during the academic session for 2015-16. Accordingly, the recognition accorded to your University, vide the above said letter of UGC, is hereby continued for the academic year 2015-16. Your University may therefore continue to offer the programmes in ODL mode, approval for which was accorded vide DEC letter no. DEC/Recog/2010/2278 dated 04.08.2010 (Copy enclosed).

2 The university shall scrupulously abide by the following terms and conditions, while offering the programmes through distance learning mode during the session 2015-16 in accordance with the Affidavit dated 17.06.2015, duly notarised and signed by Sri Anirban Mishra, Registrar (Officiating) of the University, submitted to the commission vide letter dated 18.06.2015 :-

- i) The University shall offer only those programmes through Open and Distance Learning (ODL) mode, which are approved by the statutory bodies of the University as per norms and also by UGC and wherever necessary by the apex regulatory bodies in the country.
- ii) It is the responsibility of the University to follow the norms prescribed by the concerned regulatory body/ies such as UGC, AICTE, NCTE/any other and also seek its/their prior approval, wherever required.



- iii) The University shall not start any new programme without prior approval of UGC and other concerned regulatory authorities in anticipation of recognition.
- iv) The nomenclature of all the programmes to be offered under distance mode shall be strictly as per UGC/AICTE Regulations.
- v) No teacher education programme shall be offered without prior approval of the NCTE.
- vi) The Ministry of HRD's directions prohibiting B.E/ B.Tech through distance mode vide its letter dated 29.07.2009 shall be adhered to strictly.
- vii) The programmes in Engineering and Technology e.g. B.E/ B.Tech/ Diploma and courses in Medicines/ Nursing/ Physiotherapy etc. are not allowed and the university will not be offering the same.
- viii) The university shall refrain from offering such programmes that are not allowed to be offered, through distance mode by the respective apex body/ies.
- ix) No online programme leading to award of Degree/ Certification shall be offered by the university, until a policy is framed and approved by UGC in this regard.
- x) The minimum duration of a programme offered in ODL mode shall not be less than the minimum duration of similar programme offered through the regular mode.
- xi) The University shall run its ODL programmes only in those subjects/ fields which are offered by it through regular mode.
- xii) The university shall have at least one full time faculty member exclusively for coordinating each programme at the headquarters
- xiii) The eligibility conditions for admissions to each course to be offered through distance learning mode shall be as per norms of UGC/AICTE and other regulatory bodies.
- xiv) The territorial jurisdiction in respect of University for offering programmes through distance mode will be as per the policy of UGC on territorial jurisdiction and opening of off campuses/centres/study centres as mentioned in the UGC notification No.F.27-1/2012(CPP-II), dated 27<sup>th</sup> June 2013, a copy of which is also posted on the UGC website [www.ugc.ac.in/deb](http://www.ugc.ac.in/deb).
- xv) The programmes in distance mode will not be offered through franchising arrangement and /or through any private institution /college.

3. Moreover, the University shall not offer any M.Phil/Ph.D Programme through distance learning mode in compliance to clause 5 of the UGC (Minimum Standard and Procedure for awards of M.Phil./Ph.D Degree), Regulation 2009.

4. The Institution's management of the distance education programmes will be open for review and inspection by the UGC. The academic norms of the programmes shall be under monitoring by the concerned regulatory authorities.

5. Your University is required to send, a list of the programmes that will be offered, through distance mode, during 2015-16, duly authenticated by the Registrar of the University.

6. It may also be noted that:

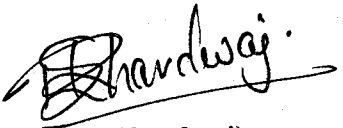
- i. If the institution fails to comply with the conditions of recognition for which the Affidavit, as mentioned above has been submitted or if it is found conducting affairs in a manner that leads to deterioration of academic standards, the UGC may withdraw its recognition.
- ii. In case any information, documentary evidence submitted/produced by the University/institution is found to be false or fake at a later stage, the recognition of University/institution shall be withdrawn and the University/Institution concerned shall be solely responsible for the career consequences, if any arising out of the same.

Yours faithfully,

  
(Dr. Renu Batra)

**Copy to:**

1. The Director / Registrar, University of North Bengal, PO. NORTH BENGAL UNIVERSITY DIST. DARJEELING, DARJEELING-734 013, West Bengal
2. The Principal Secretary, Higher Education, Govt. of West Bengal, "NABANNA" HRBC Building, 325, Sarat Chatterjee Road, Howrah - 711 102
3. The Member Secretary, AICTE, 7<sup>th</sup> floor, Chanderlok building, Janpath, New Delhi 110001
4. The Member Secretary, National Council for Teacher Education, Hans Bhawan, New Delhi-110002
5. The Joint Secretary (TEL), MHRD, Govt of India, Shastri Bhawan, New Delhi-110001
6. Publication Officer (Web), UGC for updating website.
- ✓ 7. Guard file.

  
(R.I.S Bhardwaj)  
Section Officer, DEB



इन्दिरा गांधी राष्ट्रीय मुक्त विश्वविद्यालय  
INDIRA GANDHI NATIONAL OPEN UNIVERSITY

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प्रो० मंजुलिका श्रीवास्तव  
निदेशक  
Prof. Manjulika Srivastava  
Director

2278  
F.No.DEC/Recog/2010/  
Dated: 04.08.10

To

The Vice Chancellor  
University of North Bengal  
Door-Siksha Bhawan,  
P.O. North Bengal University,  
Dist. Darjeeling-734013,  
West Bengal

**Sub: Recognition of Directorate of Distance Education, University of North Bengal, Darjeeling, West Bengal by the Distance Education Council- reg.,**

Dear Sir/Madam,

With reference to your application seeking recognition of Distance Education Council for offering programmes through distance education mode, an Expert Committee was constituted comprising nominees of UGC, AICTE and DEC as per provisions of the Joint Committee of UGC-AICTE-DEC, which visited your Institution and submitted its recommendations. The recommendations of the Expert Committee were placed before the Distance Education Council in its 36<sup>th</sup> meeting. Based on the decision of the Distance Education Council, I have been directed to inform you that your University/Institution has been accorded recognition for a period of three academic years *w.e.f.* academic year 2010-11 to academic year 2012-13 for offering following programmes through distance education mode:

**PROGRAMMES RECOMMENDED**

S.No.	Programme	Duration	Eligibility
1.	MA (Bengali)	Two Years	Any graduate in the B.A. General or Honours course (10+2+3/10+1+3/11+3 pattern) and 2 years Degree course (10+2+2 pattern) with 1-year Bridge Course from any recognized University may seek admission provided that the subject must have been studied at the graduation level as an elective one with at least 300 marks

*Manjulika Srivastava*

2.	MA (English)	Two Years	Any graduate in the B.A. General or Honours course (10+2+3/10+1+3/11+3 pattern) and 2 years Degree course (10+2+2 pattern) with 1-year Bridge Course from any recognized University may seek admission provided that the subject must have been studied at the graduation level as an elective one with at least 300 marks
3.	MA (History)	Two Years	Any graduate in the B.A. General or Honours course (10+2+3/10+1+3/11+3 pattern) and 2 years Degree course (10+2+2 pattern) with 1-year Bridge Course from any recognized University may seek admission provided that the subject must have been studied at the graduation level as an elective one with at least 300 marks
4.	MA (Philosophy)	Two Years	Any graduate in the B.A. General or Honours course (10+2+3/10+1+3/11+3 pattern) and 2 years Degree course (10+2+2 pattern) with 1-year Bridge Course from any recognized University may seek admission provided that the subject must have been studied at the graduation level as an elective one with at least 300 marks
5.	MA (Political Science)	Two Years	Any graduate in the B.A. General or Honours course (10+2+3/10+1+3/11+3 pattern) and 2 years Degree course (10+2+2 pattern) with 1-year Bridge Course from any recognized University may seek admission provided that the subject must have been studied at the graduation level as an elective one with at least 300 marks
6.	MA (Mathematics)	Two Years	Any graduate in the B.Sc. General or Honours course (10+2+3/10+1+3/11+3 pattern) and 2 years Degree course (10+2+2 pattern) with 1-year Bridge Course from any recognized University may seek admission provided that the subject must have been studied at the graduation level as an elective one with at least 300 marks
7.	MA (Nepali)	Two Years	Any graduate in the B.A. General or Honours course (10+2+3/10+1+3/11+3 pattern) and 2 years Degree course (10+2+2 pattern) with 1-year Bridge Course from any recognized University may seek admission

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			provided that the subject must have been studied at the graduation level as an elective one with at least 300 marks
<b>Bridge Courses in following areas for one academic year only i.e. 2010-11 only</b>			
8.	Bridge Course in Bengali	One Year	Any graduate in the B.A., 2 years Degree course (10+2+2 pattern) from any recognized University is eligible for enrolment to this course provided that the subject must have been studied in the graduation level as an elective subject. B.A. (Honours) graduates (10+2+3 pattern/equivalent)
9.	Bridge Course in English	One Year	Any graduate in the B.A., 2 years Degree course (10+2+2 pattern) from any recognized University is eligible for enrolment to this course provided that the subject must have been studied in the graduation level as an elective subject. B.A. (Honours) graduates (10+2+3 pattern/equivalent)
10.	Bridge Course in History	One Year	Any graduate in the B.A., 2 years Degree course (10+2+2 pattern) from any recognized University is eligible for enrolment to this course provided that the subject must have been studied in the graduation level as an elective subject. B.A. (Honours) graduates (10+2+3 pattern/equivalent)
11.	Bridge Course in Philosophy	One Year	Any graduate in the B.A., 2 years Degree course (10+2+2 pattern) from any recognized University is eligible for enrolment to this course provided that the subject must have been studied in the graduation level as an elective subject. B.A. (Honours) graduates (10+2+3 pattern/equivalent)
12.	Bridge Course in Political Science	One Year	Any graduate in the B.A., 2 years Degree course (10+2+2 pattern) from any recognized University is eligible for enrolment to this course provided that the subject must have been studied in the graduation level as an elective subject. B.A. (Honours) graduates (10+2+3 pattern/equivalent)
13.	Bridge Course in Mathematics	One Year	Any graduate in the B.Sc., 2 years Degree course (10+2+2 pattern) from any recognized University is eligible for enrolment to this course provided that the subject must

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			have been studied in the graduation level as an elective subject. B.Sc. (Honours) graduates (10+2+3 pattern/equivalent)
14.	Bridge Course in Nepali	One Year	Any graduate in the B.A., 2 years Degree course (10+2+2 pattern) from any recognized University is eligible for enrolment to this course provided that the subject must have been studied in the graduation level as an elective subject. B.A. (Honours) graduates (10+2+3 pattern/equivalent)
15.	Bridge Course in Commerce	One Year	Any graduate in the B.Com.(pass), 2 years Degree course (10+2+2 pattern) from any recognized University is eligible for enrolment to this course provided that the subject must have been studied in the graduation level as an elective subject. B.Com. (Honours) graduates (10+2+3 pattern/equivalent).

- A. The recognition to above programmes is subject to the compliance of the following by the University.
- i) All academic and non teaching staff of Directorate of Distance Education, University of North Bengal should be Permanent and full time in nature.
  - ii) Study material of all the courses including newly introduced courses should be in SLM form.
  - iii) The course writers are from the regular departments. Therefore, all of the regular faculty also need extensive training in methodology of delivery of Distance Education programmes including development and revision of existing Learning Material. Accordingly, the University should organize many more orientation programmes in distance education for the faculty and non-teaching staff to orient them with the open and distance learning system.
  - iv) The credit page should be included in the SIM at appropriate place by stating the names of experts who were involved in the material design, writing, editing team etc.
  - v) Involvement of external experts for setting paper, moderation and evaluation for term end examinations.
  - vi) Additional references/ further readings should be updated and included in the course materials.
  - vii) The Directorate library should be strengthened by including more titles on Distance education as well as the latest journals.
  - viii) Study material may be provided in soft copies and also through email to the learners.
  - ix) Facility to download study material from the website by the learners should be provided.
  - x) Some programmes may be offered for the distance learners in the e-learning mode.

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B. The University/Institution may note that:

1. The Institution will offer only such programmes through distance mode which are offered by the Institution through regular face-to-face mode and approved by the Distance Education Council as mentioned in this letter. The Institution will not offer any other programme through distance mode other than those approved by the Distance Education Council.
2. Technical, Engineering programmes require AICTE recognition. Any other professional programme requires approval from the concerned Statutory Council.
3. Programmes in the areas of Health, Nursing, Dentistry, and allied areas may be offered with the approval of the statutory councils/regulatory bodies, wherever required.
4. It will be the responsibility of the Institution to follow the norms prescribed by the regulatory bodies, and seek their approval, wherever required.
5. The nomenclature of the programmes should be strictly as prescribed by the UGC/AICTE and approved by the Distance Education Council.
6. The eligibility conditions and duration of programmes will be as per the DEC norms and for professional and technical programmes as per the norms laid down by the AICTE. No admission to MBA, PGDBM and MCA programmes can be done without ensuring that the student has secured a valid score in the entrance test examination for this purpose.
7. The Institution shall limit admission to maximum 60 seats per programme per Study Centre for Management, Computer & IT, and Allied Health Sciences programmes. For laboratory/Practical work, the institution can have a maximum of 30 students in a batch subject to maximum 60 students per Study Centre. The Study Centre be owned by the University and should be opened with the approval of EC/BOM of the University concerned.
8. The Institution should have at least one full time faculty member exclusively for coordinating each programme.
9. The territorial jurisdiction for offering programmes through distance mode will be as per the decision taken in the 35<sup>th</sup> Meeting of the Distance Education Council. In its 35<sup>th</sup> meeting the Council noted that distance education and online education cannot have the Territorial Jurisdiction. In case of Central Universities and the State Universities, the Territorial Jurisdiction will be as per their Acts and Statutes for offering programmes through distance mode. The Territorial Jurisdiction in case of Deemed Universities will be as per UGC, which mandates the prior approval of the UGC for opening Centres / off Campus Centres outside the Headquarters. The Territorial Jurisdiction in case of Private Institutions (other than Universities) will be as decided by the Joint Committee, which has decided that the territorial jurisdiction for the institutions (both private as well as Govt funded) shall be the Headquarters, and in no case outside the State.
10. The Distance Education Council prohibits franchising of Study Centres. Thus, your Institution will not franchise any Study Centre.
11. The Institution's management of the distance education programmes will be open for review and inspection from time to time by DEC to provide inputs for further improvement or as deemed necessary. The academic norms of the programmes shall be under monitoring and regulation by the concerned regulatory authorities.
12. For Management and Computer Science programmes, the Institution should also note that
  - The programme should have a mandatory internship of six months;
  - Institute/University concerned should seek accreditation from National Board of Accreditation as per prevailing rules;
  - Institute/University concerned should have concerned Department and the conventional universities should have on campus programme on offer;

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- Institute/University concerned should not have advertised for the programmes before receiving the approval letter;
- Institute/University concerned should disclose, on line, in public domain the details of the student admitted, centre-wise, as per the format to be prescribed by AICTE;
- Institute/University concerned should ensure delivery of the course material on-line within one year of the date of approval;

It may be noted that before launching the programme the Institution should submit an affidavit within 30 days from date of issue of this letter that it agrees to and will abide by all terms and conditions contained in this letter. In case, the DEC does not receive the affidavit within 30 days from date of issue of this letter, the approval accorded to your Institution will be considered as withdrawn. Further, if it is found that the Institution is flouting any norms, then the recognition accorded to your Institution will be withdrawn without any notice.

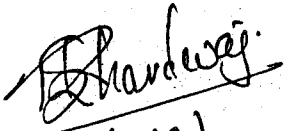
Thanking you,

Yours sincerely,

  
(Manjulika Srivastava)  
Director (DEC)

Copy to:

1. Director, Directorate of Distance Education, University of North Bengal, Darjeeling, West Bengal
2. Concerned File
3. Guard File

  
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