

DETAILED INSTRUCTIONS FOR FILL-IN ONLINE APPLICATION FOR MAULANA AZAD NATIONAL FELLOWSHIP FOR MINORITY STUDENTS

1	Candidate's Status		
1.1	Candidate's Home State		Select your domicile State from the pull-down menu.
1.2	Select the Community		Select the community you belong to from the pull-down menu. Once you select the community, you will be prompted to upload your scanned copy affidavit of minor community certificate. Click at browse, locate the certificate in your computer system and click at "upload".
1.3	Select the Caste Category		Select the caste category from the pull-down menu.
1.4	Is Your Parent Annual Income Less Than Equal to 4.5 Lacs ?		Select the (Yes / No) from pull-down menu.
1.5	Are you Physically Handicapped ?		(Yes / No) (If you click "Yes" you will be prompted to upload specific handicapped certificate. Click at browse, locate the certificate in your computer systems and click at "upload").
2	Personal Information		
2.1	Candidate's Name		Enter your name as it is mentioned in the Class X Certificate
2.2	Gender		Select the Gender from the pull-down menu (Male/Female)
2.3	Date of Birth		Pick-up the Date followed by Month then Year. (DD/MM/YYYY).
2.4	Nationality		Indian Citizen (this field cannot be edited. Only candidates from India are eligible for this Scholarship).
2.5	Father's Name		Enter full name of your Father
2.6	Mother's Name		Enter full name of your Mother
3	Contact Information		
3.1	Present Address		Enter your present address
3.2	City/Town		Enter name of the City/Town where you are presently living
3.3	State		Enter name of the State from the pull-down menu
3.4	Pin Code		Enter Pin Code
3.5	E-Mail address		Enter your valid E-Mail address
3.6	Contact Number		Enter your Contact Number which can be Land-Line/Mobile
Once you have completed the personal information, click at "Save" and continue to move on to the next section i.e. Research Information			

4	Post-Graduate Qualifications		
	4.1	Examination Name	Enter name of the Examination/Degree, i.e. M.A/. M.Sc. / M.Com) (do not mention subject here. Enter only one post-graduate degree under which you wish to pursue the research)
	4.2	Year of Passing	Enter year of passing (i.e. year when you gave the final examination)
	4.3	College/university	Enter the name of the College/University from where you did your post-graduation. (Do not give full address)
	4.4	Subject taken	Enter the main subject under which you have done your post-graduation, i.e. Physics, Chemistry, Economics, etc.
	4.5	Division	Enter your division i.e. 1 st , 2 nd
	4.6	Percentage	Enter the percentage of marks
5	Institute Details (Details of Institute where you would like to pursue M.Phil/Ph.D Degree)		
	5.1	Research Topic Status	Select option from Propose to do Research or Research Topic if already registered.
	5.2	Research Work Leading to Award of a Degree	Select the M.Phil/Ph.D from the pull-down menu.
	5.3	Department/School	Enter the name of department/school
	5.4	Select Institute	Select University/College from option button. Enter the name of the College and name of College affiliation's university name, in case of College and University name in case of University. (do not enter complete address)
	5.5	Upload Institution Certificate	Upload certificate from Head of the Department/Institution stating that the necessary facilities will be provided by the College/University/Institution in case the candidates get selected for this Scholarship. Click at browse to locate the certificate in your computer system, click at upload to upload the certificate.
6	Research Topic (Provide details of research topics proposed to be taken for pursuing M.Phil/Ph.D degree)		
	6.1	Stream	Enter the stream from pull-down menu i.e. Arts, Commerce, Science and Engineering.
	6.2	Subject of Research	Enter the subject of research
	6.3	Title on research	Enter the proposed/registered title of research.
	6.4	Abstract	Enter the Abstract (this should not exceed more than 500 words). You can also copy-

			paste the abstract from some other location.
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7	Supervisor Details		
	7.1	Supervisor's Name	Enter the Supervisor's Name
	7.2	Supervisor's Designation	Enter the designation of supervisor (Professor, Reader, Lecturer)
	7.3	Supervisor's Department	Enter Supervisor's department
	7.4	Supervisor's E-mail	Enter Supervisor's E-mail
8	Scholarship Details		
	8.1	Are You Availing any Scholarship/Fellowship at Present ?	Click "Yes" otherwise "No" if yes, you have to fill 8.2,8.3,8.4,
	8.2	Source of Scholarship/Fellowship	Enter the name of Scholarship/Fellowship.
	8.3	Topic of the Reasearch	Enter the name of Research Topic.
	8.4	Whether the work has been completed/on going	Click at "completed" if it is completed. or "ongoing", if scholarship is continuing.
	8.5	Date of commencement and completion of Scholarship	Fill-in "Date of completion" in case of "completed" scholarship or fill-in "date on commencement" in case of "on going" scholarship.
9	Employment Details (click "Yes" if you are employed, "No" if you are not)		
		Any other information relevant to the research work, which you may like to give in support of your application	Enter the information.
Review the information that you have already given once again and "click" to continue and to go to the next section i.e. Declaration			
10	Read the "Declaration" carefully and click at "I agree". If you do not click "I agree" you will not be able to do the final submission. You may also print your application once completed prior to submission or after submission.		